

Emergency Procedures

This form is to be completed at each event and displayed at the event centre

Event:	Date:
Venue:	
Venue Topo50 map number: Venue Grid reference: Venue Lat/Long: e.g. Topo50 map name and number: BN33 916 986 and/or lat/Long -40:38,427Lt. 175:15.945Lng Rapid Number and Road Name: Property owner contact details:	
Controller:	Phone:
Planner:	Phone:
Coordinator:	Phone:
Persons with first aid training (and Phone numbers): <i>(see full list with the First Aid Kit)</i>	
Doctors (and Phone numbers):	

The grid reference can be obtained from a handheld GPS or a smart phone.

Emergency Services will require the above details, along with a description of the incident, injuries and the injured persons details (name, age)

In the event of a competitor being injured the **controller is to be in overall charge** and is to ascertain the extent of injuries and location of injured person.

For participants who have a **major injury or illness**, only to be moved if further injury is likely, are to be kept warm until checked by a first aid qualified person, preferably a doctor. This person will decide the course of treatment.

Minor injuries: are to be treated with the first aid kit which is kept at the event centre.

Missing Person: refer to the Emergency Missing Person Procedure

Fire: refer to the Fire Emergency Procedure on the 'HARM' form. (also on page 12 of missing competitor procedure in the caravan)

Hazard Identification Notice

Venue:

Date:

Special hazards at today's event:

Typical hazards include:

Cliffs, pits, tomos, streams, swamps, overgrown trimmings, vines, overhanging branches and sticks at eye level, tree roots, derelict, unstable and hard to see fences, livestock, dams/lakes, and moving vehicles.

Today's safety bearing is:

Course Closure is at:

If you become lost: Stay where you are, preferably on a road, track or a control flag - the organisers will look for you there first.

EVERY competitor must check in at the Finish.

Participation today is at your own risk.

Personal Safety Check for Competitors:

- Obey all instructions and warnings.
- Wear appropriate clothes for conditions.
- Consider wearing safety glasses
- Notify coordinator of any potentially serious health problems.
- Keep clear of any plant or equipment, farm buildings and out-of-bounds/unauthorised areas.
- Avoid disturbing livestock and keep away from all work activities.
- Always know where your children are.
- Carry a whistle. Know the recognised emergency call which is 6 short blasts.
- If you hear repeated sounding of car horns this means fire or another major problem. Abandon the course and return to nearest road and thence to event centre, unless directed to another assembly point or exit route. Notify an event official you are safe.