

Minutes of the Annual General Meeting of Peninsular and Plains Orienteers Inc

Held at Van Asch School, Sunday 1 February 2015

The meeting was opened at 12.15pm by President, Richard Smith

- 1. Attendance:** 56 members (as per attendance register)
- 2. Apologies:** Robert Hall, Chris Forne, Emily Forne, Mike Harding and Tony van der Peet.
- 3. Minutes of previous AGM:** Moved Alister Metherell/Stuart Payne that the minutes be confirmed as a true and correct record of the AGM held on 2 February 2014. Carried.
- 4. Matters arising:** There were no matters arising from the 2013 minutes.
- 5. Presidents Report:** President Richard Smith began by expressing how much he had learnt during the year and thanked the committee and the wider club for their support. He described the extensive program of 28 events plus 2 productive training sessions held during the year. He applauded PAPO's great success at the Nationals where 46 individual podium places were gained, along with the 3 PAPO members who represented New Zealand at JWOC and the 4 PAPO members who represented New Zealand in the Schools' Team Championships held in Australia.
He lamented the great loss to the club of founder member John Davies whose valued input and willingness to help is greatly missed.
During the year Jan Harrison was co-opted onto the committee bringing a wealth of experience and Nick Smith contributed a valuable younger perspective.
All members were thanked for their contributions during the year. Special mention was made of Martin Etherington for his assistance with the accounts and GST tasks as John Calder learnt the processes, Melanie Brigden for her many years as publicity officer and her fantastic job as chief organiser of CCC day and the committee plus the officers outside the committee who all contribute to ensuring orienteering events happen. (moved Richard Smith/Trish Faulkner)
- 6. Treasurers Report:** Copies were circulated and the report was presented by the Treasurer, John Calder. John expressed thanks for Martin Etherington's invaluable help throughout a year of invigorating challenges as John came to grips with a much bigger role than he had anticipated.
He reported that in 2014 the club made a profit of \$803 compared to \$714 in 2013. PAPO is in a strong financial position with cash reserves of \$65,500 held in term deposits.
The draft budget for 2015 shows an increased provision for mapping as well as an expected return from Tour de Peninsula of \$2000. It is recommended that ways to increase club event participation should be investigated this year.
John thanked Mary Mackintosh for her input into the organisation of entries and fees for the Canterbury Schools' Championships and the South Island Championships.
The 2014 accounts were audited by Peter Davidson and Associates. (It was noted that Peter Davidson had also completed the audit of the 2013 accounts).
John moved the adoption of the report. Seconded by William McManus. Carried.
COMMENTS: Alister Metherell re expressed a need for a reconciliation of the accounts for the Nationals 2013. John explained that this may be difficult now that Martin resides in Australia.
- 7. Subscriptions and event fees for 2015:** The committee propose that the membership fees remain the same for 2015.

MEMBERSHIP

Senior	\$ 55.00
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Junior (20 or under or full-time student)	\$ 25.00
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Family	\$ 130.00
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School	\$ 55.00
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ENTRANT	COURSE	MEMBER	NON-MEMBER
Over 20 years old	Red Orange Yellow	\$ 12.00	\$ 20.00
20 or younger or full time student	Red Orange Yellow	\$ 6.00	\$ 10.00
Any age	White	\$ 6.00	\$ 6.00
Family		\$ 30.00	\$ 50.00

All fees will be reduced 50% if joining after 1 September.

8. **Election of officers and committee members for 2015:** Nominations were called for and the following committee members were elected (nominators and seconds in brackets):

President: Richard Smith (Val Rogers/John Calder)

Secretary: Jenny Calder (Richard Smith/Alister Metherell)

Treasurer: Clem Rolin (John Calder/Richard English)

Communications Coordinator: Keith Unsworth (Vivien Bloor/Jocelyn Thrower)

Mapping Coordinator: Chris Forne (Stuart Payne/Al Cory-Wright)

Membership: Jocelyn Thrower (Alister Metherell/Mary Mackintosh)

Events Coordinator: Vivien Bloor (Mary Mackintosh/Chrissie Williams)

Technical Coordinator: Alister Metherell (Richard Smith/Sue Cooke)

The facility to co-opted members (x2): (Richard Smith/Iona Powell) [COMMENT: Constitution will need to be changed].

9. **Appointment of an auditor:** It was moved by John Calder and seconded by Iona Powell that Peter Davidson be appointed as auditor for 2015. Carried.

10. General Business:

- (i) **VIP SYSTEM:** Because the auditor (Peter Davidson) queried the club's ability to keep track of which cards had been used and which ones had not, the committee felt a review of the system was necessary. Richard Smith described the multi-event cards in use at the moment. A full discussion took place on what alternatives that could be used with the favoured method being the use of single event cards. Iona Powell commented that previous auditors had mentioned this concern and it was always accepted as a risk the club recognises and accepts. It was resolved that the committee would work on the details and introduce the single card system.
- (ii) **ABSENCE OF A NEWSLETTER:** Stuart Payne expressed a concern, now there is no newsletter, new members are unaware of VIP cards, membership and entry fees, extended committee and other details. Jocelyn Thrower explained that new members receive a letter with information and that consideration is being given to a members' handbook. The committee described how some of this information can be obtained from the web site and informed the meeting that Katie Bolt will place anything that is appropriate onto the web site. Stuart volunteered to make a list for Katie.
- (iii) **MEMBERSHIP TURNOVER:** Jocelyn Thrower confirmed that the membership turnover approximately 25-30% and that we are targeting schools for new members.
- (iv) **CCC EVENT, SUNDAY 22 FEBRUARY at the GROYNES:** Melanie Brigden issued flyers and posters for members to display advertising this event. There will be a mass start every 20 minutes. She applauded the membership for the abundance of offers to help on the day. The new permanent course at the Groyne will be promoted on the day along with a flyer advertising follow-up orienteering events.
- (v) **NEW LIFE MEMBER:** The committee had pleasure in awarding Trish Faulkner a Life Membership for her contribution to the club. Trish joined in 1992 and was Secretary 1995-1996, NZOF President 2001, PAPO President 2002-3 and a committee member for approximately 19-20 years. The longest in the clubs history.

11. Presentation of 'Event of the Year' Award, donated by Te Kohaka o Tuhaitara Trust.

The 'Event of the Year' award went to the NZMTBO held at Hanmer.

Alister Metherell, Graeme Read, Josie Boland, Viv Prince, Dave Armstrong, Melanie Brigden and Claire Heppenstall.

12. Presentation of trophies for the 'Most Improved Orienteers'

Junior Woman: Marisol Hunter

Junior Man: Scott Smith

Senior Woman: Sue Cooke

Senior Man: Richard Smith

13. Presentation of the 'Presidents Award' 2014

The award was presented by Richard Smith to Vivien Bloor for her tireless work in accommodating the many restrictions and changes encountered in the planning of the events calendar, the way she encourages planners and controllers to commit to an event and the cheerful way she overcomes any obstacles put in her path.

The meeting closed at 1.45pm.